

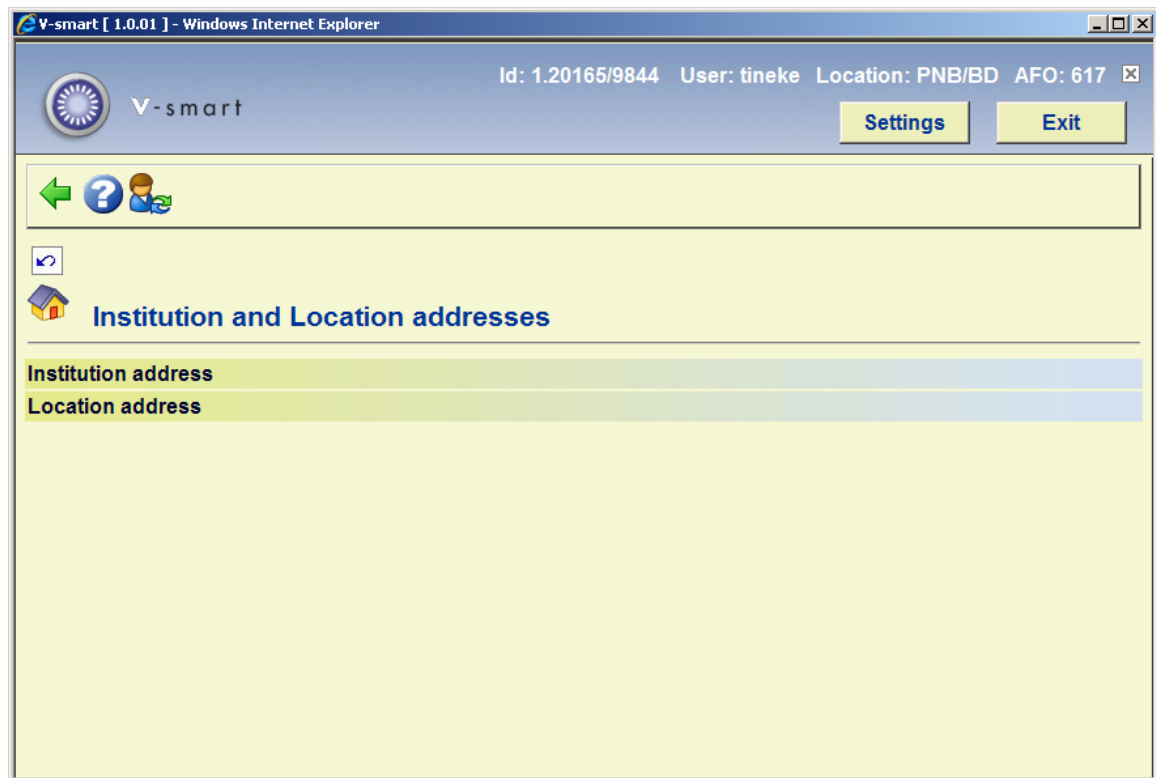
AFO 617 Institution and Location addresses

617.1 Introduction

This AFO offers you the option to define addresses for both Institutions and Locations. These addresses can then be used for the variables entered in the layout definitions for printouts from the acquisitions module (AFO 271) and the circulation module (AFO 483).

617.2 Addresses

After choosing this option a menu will be displayed:



The options are described below.

617.2.1 Institution address

When defining the layouts for the circulation module (in AFO 483) the variable \$\$ADRES can be used. This variable will then print the address details as defined here.

After choosing this option a selection form will be displayed.

V-smart [1.0.01]

Institution address

Institution/Location: PNB

OK
Cancel
Help

When you have more than one meta institution, you need to choose an institution from the dropdown list. The following form will be displayed:

V-smart [1.0.01]

Institution address

Name: Library Division Development Database for PNB

Address Line 1: Infor Libraries Development

Address Line 2: Statenlaan 65

Place/City/Town: 's-Hertogenbosch

County/State/Province: Netherlands

Postcode: 5223 LA

Phone Number: +31(0) 73 - 6205222

OK
Cancel
Help

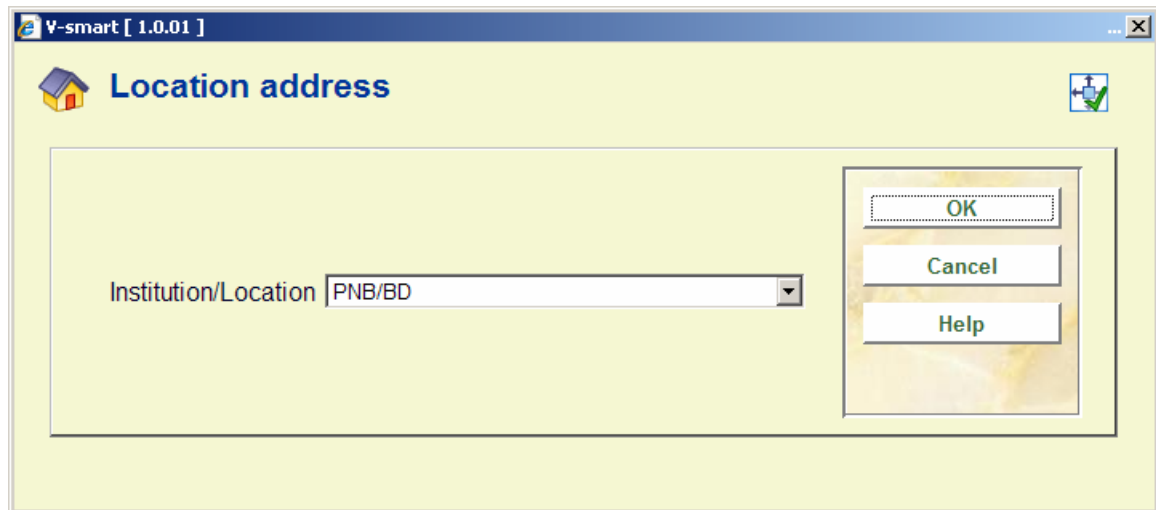
- Enter the required details and click **OK**.

617.2.2 Location address

When defining the layouts for the acquisitions module (in AFO 271) the variable \$\$ADRES can be used. This variable will then print the address details as defined here. This variable can be used together with or instead of SHIPTO addresses.

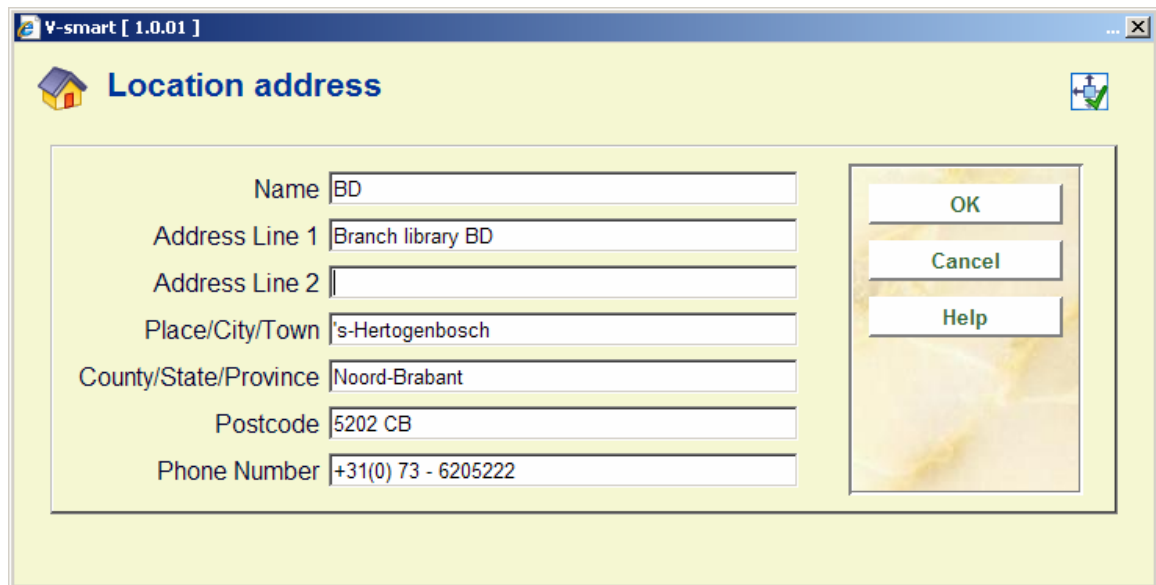
When defining the layouts for the circulation module (in AFO 483) the variable \$\$ADLOC can be used. This variable will then print the address details as defined here.

After choosing this option a selection form will be displayed.



The screenshot shows a window titled "V-smart [1.0.01]" with a "Location address" dialog box. The dialog has a title bar with a home icon and a close button. The main content area contains a label "Institution/Location" followed by a dropdown menu showing "PNB/BD". To the right of the dropdown is a panel with three buttons: "OK", "Cancel", and "Help".

Select an Institution/location combination from the dropdown list. The following form will be displayed:



The screenshot shows the same "V-smart [1.0.01]" window with the "Location address" dialog box. The dropdown menu is now expanded, and the form fields are populated with the following information:

Name	BD
Address Line 1	Branch library BD
Address Line 2	
Place/City/Town	's-Hertogenbosch
County/State/Province	Noord-Brabant
Postcode	5202 CB
Phone Number	+31(0) 73 - 6205222

To the right of the form is a panel with three buttons: "OK", "Cancel", and "Help".

- Enter the required details and click **OK**.

- **Document control - Change History**

Version	Date	Change description	Author
1.0	June 2008	creation	